



## **General terms and conditions of the EANO Educational Visit Grant**

### **Introduction**

The European Association of Neuro-Oncology (hereinafter “EANO”) has set as one of its goals to broaden the network of European Neuro-Oncology.

The EANO grant is intended to support that goal. Typically this grant has the aim to improve knowledge, set up a collaboration, start a clinical trial, gain education or exchange facilities. All people in care, management, treatment and research for Neuro-oncologic and brain tumor patients can apply (nurses, students, investigators, doctors, health managers etc.). The duration of the stay is up to 6 weeks. All applications will be reviewed by the Scientific Committee.

The maximal reimbursement for this grant is € 3.00000.

After the termination of the project for which the grant has been given, EANO does however expect an extensive report on the project and has permission (beforehand) to publish this report on the website of EANO or in any of its journals.

Obviously EANO expects the Educational Visit Grant winner to name EANO in any paper, thesis, article, etc. that is concluded due and a consequence of the grant program, as “supported by an EANO grant”.

### **Conditions**

1. The applicant works – at present – in neurology, neurosurgery, medical oncology, radiology, radiotherapy, Neuro-pathology or basic science.
2. The applicant is not in any way funded by pharmaceutical companies in his/her work.
3. The aim of the grant, with a maximum of 6 weeks, is to be carried without any interruption. The applicant understands and accepts that EANO takes no responsibility regarding family status or family obligations of the applicant.



4. The applicant is required to take out sufficient health insurance for the duration of the project and is liable for all other mandatory (local) regulations regarding insurance.
5. The applicant is fully responsible for establishing and maintaining a cooperation with the institute/department at which the applicant wishes to work on his/her project and is aware that for the successful fulfillment of the project no language barrier should exist.
6. EANO reserves the right to lower the amount granted (or to cancel the grant completely) if other grant-providing institutions give (or have given) substantial amounts to the applicant.
7. EANO reserves the right to terminate or postpone the further execution of the project (until further notice), in case of misbehavior or scientific misconduct of the applicant.

#### *Applications*

8. Applicants are required to hand in a project description together with the application form. This project description contains at least the following items:
  - a. Title of the project;
  - b. Summary of the project (no more than 2 pages, A4);
  - c. Introduction and rationale;
  - d. Methods;
  - e. Expected results;
  - f. Scientific value.
9. Furthermore, applicants are required to attach the following documents to this application form:
  - a. References (no more than 20 names);
  - b. A reference letter of the head of department of the department/institute at which the applicant is working/enrolled at the time of applying for the grant;
  - c. A short description (no more than one page, A4) of the institute/department in which the applicant will perform his/her project;
  - d. Financial plan for the project (please note that the sum of the grant can not be exceeded);
  - e. A recent version of the curriculum vitae of the applicant;
  - f. Copy of his/her passport;
  - g. All other documents mentioned in the application form.



10. Applicants are required to attach a letter of the head of the department/institute as proof that the applicant can indeed perform his/her project at that department/institute and that the head of the aforementioned department/institute will work with the applicant on his/her project and that there is no language barrier regarding the execution of the project.

#### *Procedure*

11. Only complete applications, together with all the information named under 8, 9 and 10, send either by e-mail (in pdf-format) or regular mail (not by facsimile) will be accepted.
12. The committee will review the application based on amongst others (but not limited to) the reputation of the department/institute at which the project is carried out;
13. The recommendation of the committee will be send to the EANO jury. The judgment of the jury as to whether or not the grant is granted, is binding and final.

#### *General*

14. The application should be accurate and not misleading. If EANO finds that there were significant errors or omissions in the information the applicant has supplied, the grant will not be granted or will be withdrawn.
15. The applicant will not make commitments with financial consequences, until written confirmation that the applicant is granted the grant.
16. The applicant has not withheld any information (such as previous conviction or associations with terrorist organisations) that may be an impediment to eligibility for the grant.
17. If the personal circumstances of the applicant change due to an event or events which are genuinely beyond the applicant's control, or in ways that are generally unexpected, the applicant should inform EANO immediately. EANO will take reasonable steps to ensure the support of the grant, but reserves the right to withdraw the offer of a grant if EANO feels that the circumstances are such that this is in the best interest of EANO.
18. Any disputes deriving from (the execution of) the grant are exclusively subject to Belgian law and will be brought before the competent court of Brussels (Belgium).